Amey

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Title: Assurance Manager

Requisition ID: 10460
We are excited to offer a fantastic opportunity for a permanent **Assurance Manager** to join our **Highways Technology Services** business, which includes Street Lighting, Electric Vehicle Charging Infrastructure and Highways Technologies. This role will be a national role based at one of our existing contracts, which includes **Norfolk**, **Manchester**, **Wakefield** and **Walsall**. You will be required to travel between depots across the UK – a **Company Car** will be provided.

The standard hours of work are 40 per week, Monday – Friday.

In this role, you will support the Highways Technology Services business, by providing effective solutions to maintain ongoing assurance for operating policies, processes and d standards that the business follows. This will be done by actively taking part in audits an other surveillance visits both internally and externally when needed, tracking, and reporting on performance to ensure consistent assurance across the business. Ultimately this role will help the business in enhancing excellence to assure client satisfaction, reduce risk, increase efficiency, and build a reputation for delivering high quality services

What you'll do:

- Ensure that the operational business is properly implementing the Amey model, and the standards to which the business subscribes providing support to Health, Safety, Environmental management and quality assurance personnel as required.
- Stay abreast of developments in legislation, regulation, and industry best practice through an ongoing process of formal continuing professional development.
- Develop briefing on relevant topics and procedures to enable information to be cascaded throughout the business by key stakeholders.
- Under direction from the Business Partner, develop audit schedules and undertake surveillance visits of areas under the scope of employment.
- Support incident investigations identify and, using specialist technical knowledge, to advise on the implementation of effective preventive actions through a process of root cause analysis.
- Take ownership of the Amey online reporting tool, EcoOnine, overseeing action closures to the required quality and standard, and formally challenging overdue items.
- Under direction of the Business Partner, take ownership of Amey policy, procedure and guidance documents, ensuring document owners maintain life cycle document reviews as necessary to reflect current obligations and best working practices, legal and regulatory requirements.

- Support the Business Partner to review Amey management systems, processes and procedures; and support the business in the implementation of risk control arrangements using specialist technical knowledge where necessary.
- Under direction from the Business Partner, support Work Winning activities by ensuring that Business Unit bidding teams incorporate Amey's strategy and approach to managing environmental compliance into bid submissions.
- Provide guidance, advice and support to management teams to ensure that mobilisations and demobilisation take place in compliance with Amey's stated requirements.
- Continually uphold Amey's core value of 'safety first, always', by complying with and promoting our robust safety measures to minimise the risk of injury or ill health by consistently applying and working within our Zero Code framework whilst undertaking activities for or on behalf of Amey.
- Undertake site visits and engage with all employees as necessary on a regular basis, supporting them to work effectively.

Why Join Us?

At Amey, we don't just offer jobs, we offer opportunities to build fulfilling careers. As one of the top 1% of employers recognised by Investors in People, we are committed to your professional growth and wellbeing. Here's what you can expect when you join our team:

® **Competitive Salary:** Enjoy a competitive annual salary with the potential for yearly reviews to ensure you're rewarded for your contributions.
® **Career Growth:** Propel your career with clear, dynamic advancement opportunities to roles like a Highways Team Leader and Supervisor
® **Training Opportunities:** Unlock your potential with comprehensive training, including fully funded HGV licence training, tailored to your growth.
® **Personal Development Opportunities:** Advance your personal growth through mentorship and access to our award-winning programs like our Leadership Development, Women@Amey, and Multicultural Leadership programs.
® **Pension:** Benefit from a generous pension scheme with company contributions for your future peace of mind.
® **Holidays:** Enjoy at least 24 days of holiday plus bank holidays, and the opportunity to buy further 5 days! Giving you plenty of time to relax and recharge.
® **Flexible Benefits:** Customise your benefits package with options like additional leave, cycle-to-work schemes, charitable giving, and gym memberships.
® **Exclusive Discounts:** Access our online portal filled with discounts from leading retailers healthcare services, and more, helping you save on the things that matter.
® **Social Impact:** Take part in our community initiatives with 2x paid volunteering days a year, plus other opportunities to support fundraising and local projects.

What you'll bring:

- Entry level qualification to the CQI or IOSH and can demonstrate they are working towards an advanced level of membership.
- Previously experience of working on a Street Lighting / Highways contract (desirable)
- Ability to define Assurance standards which are pertinent to the business.
- Able to plan for assurance, inclusive of processes and resources required to achieve best in class assurance needs.
- The ability to monitor and assess assurance controls in place inclusive of any deviation from defined standards or regulatory requirements.
- Competence in implementing continual improvement opportunities through, review, engagement and collaboration with key stakeholders within the business to prevent future defects or issues.
- The ability to train and educate employees to ensure they have the necessary skills and competence to ensure assurance within the business.
- An engaging communication and influencing style able to work with all levels of the business.

If you’re ready to make a meaningful impact on our business and contribute to a shared, sustainable future, we invite you to join us in advancing our strategy and driving positive change.

Application Guidance

At Amey, we value a culture of diversity and inclusion. We encourage applications from individuals who are passionate about making a positive impact, no matter their background, gender, race, or personal circumstances. We believe everyone deserves the opportunity to shine.

As a Disability Confident leader, we’re proud to offer applicants with a disability an interview if they meet the minimum requirements for the role.

If you have any questions or need any adjustments during the recruitment process, don’t hesitate to reach out to our recruiter for this role, at jessica.patel1@amey.co.uk

#CVL #LI-JP1

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