

# HEEA

## Highway Electrical Association

### 302.1 - Installing, maintaining and removing temporary traffic management on rural and urban roads

**Duration:** 1 day

**Suitable for:** Managers, clients, those in overseeing organisations and contractors in public lighting, signs, traffic signals and/or other Highway Electrical specialist areas

**Course aim:** This course aims to provide employees working within the Highway Electrical Sector the underpinning knowledge required for the understanding and use of equipment for Safety at Street Works and Road Works, as appropriate to the scope of their work on site. It aims to cover Moving / Minor Works / Short duration and Single Vehicle works signing and guarding, and provides an awareness of other forms of signing and guarding.

It provides the underpinning knowledge to satisfy the training requirements of NHSS8 (as agreed with NHSS 12D) and does not confer NHSS12D registration on the Learner. In order to satisfy the current assessment requirements of NRSWA Unit 2 or Unit 10, additional modules are required

**Prerequisites:** In order to gain maximum benefit and learning outcomes from this course there are a number of training modules, which are required before attending. A complete list of pre-course requirements is available from the Training Specification located in the Download section of the HERS web site at:

[https://thehea.org.uk/hers\\_resources/highway-electrical-training-specification/](https://thehea.org.uk/hers_resources/highway-electrical-training-specification/)

\*\* Confirmation will be required that the prerequisites have been achieved \*\*

**Course Objectives:** On completion of the course Learners will be able to:

- Identify risk assessments and method statements
- Identify the relevant codes of practice and other associated documentation involved in traffic management
- State the main requirements for signing and guarding road works to national standards
- Identify the equipment required in temporary traffic management
- State the requirements for signing and guarding of road works for short duration, moving and minor works
- Identify the different methods of positive traffic control
- State how to deal with pedestrians
- Identify the correct sequence of actions for installing, maintaining and removing positive traffic control systems.

**What to do now:** You MUST have your own current copy of the “**Red Book**” – Safety at Street Works and Road Works – A Code of Practice – you are required to familiarise yourself with the contents and bring it with you to the course.

Further details and booking may be made from the website:

<https://thehea.org.uk/hea-specialist-training/>

Or by contacting the HEA (Highway Electrical Association) Office, on 01903 705140

## Course Programme

Please note that timings may vary from course to course – and the detailed order may change, to take into account individual learning needs and to ensure an effective learning experience for all Learners

<b>Time</b> (All timings approximate and may vary)	<b>Timetable</b>
<b>08:45</b>	<b>Arrival, coffee and Learner Introduction</b>
	Terminology, Risk assessment and legal requirements
	Reference documentation/ PPE/ Works Vehicles Signs/Cones
<b>10:30</b>	<b>Refreshments</b>
	Clearances, Moving and minor works, Site definitions - zones
	Works on the footway
<b>12:30</b>	<b>Lunch</b>
	Traffic Control – methods – Give and take, priority, stop works, Traffic control
	Roundabouts
	Works at Traffic Signals/Cycle-ways Traffic Islands
	Application Exercises
<b>15:45</b>	<b>Refreshments</b>
<b>16:00</b>	<b>Summative Theory assessments and marking</b>
<b>17:00</b>	<b>Course Conclusion / Feedback</b>


# HEA Training

Include▶▶Involve▶▶Inspire!™

## Course 302.1 - Installing, maintaining and removing temporary traffic management on rural and urban roads

See course listings on website for locations of courses <https://www.thehea.org.uk/>

(By completing this booking form, you are confirming that the Employing Organisation has the employee consent to provide the information required below for Learner registration and certificate processing)

<b>Learner First Name</b>	<b>Learner Surname</b>	 <b>Operative register to HERS?</b>	<b>Have the Prerequisites been met</b> (See Page 1)				<b>Course Date Required</b>	<b>Course Location</b> (see website)	<b>HEA</b> Your Organisation Status HEA Member?

If you answered No to any of the above questions, then please provide further information below.

### Dietary and Special Consideration:

Do you require help with reading or writing?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	Do you consider yourself to have a disability that may impact on your learning experience and outcome?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Do you have any dietary requirements?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	Is English your first language?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

If you answered Yes to any of the above questions, then please provide further information below.  
(This information is for the use of the HEA only and will not be shared with any third parties).

The cost of this course per learner is **£98 + VAT for HEA MEMBERS** and for **HERS REGISTERED** and **Non - HEA MEMBERS - £165 + VAT** (Inclusive of course material, course certificate, food and refreshments on the day).

<b>Organisation Name:</b>	<input type="text"/>	<b>Contact Tel</b>	<input type="text"/>
<b>Contact Name:</b>	<input type="text"/>	<b>Contact E-Mail:</b>	<input type="text"/>

CANCELLATION FEES - Where cancellation is made 14-28 days before course date fee will be charged at 50%. Where cancellation is made less than 14 days before course date fee will be charged at 100%. Prices are inclusive of food & course venue – please arrange your own accommodation if required. HEA Training reserves the right to change the date of the training if minimum viable learner numbers are not met.

<b>Purchase Order No.:</b>	<input type="text"/>	<b>Signed:</b>	<input type="text"/>	<b>Date:</b>	<input type="text"/>
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Please email your completed form to [training@thehea.org.uk](mailto:training@thehea.org.uk) or post to HEA, Highdown House, Littlehampton Road, Ferring, West Sussex, BN12 6PG  
Course 302.1 Page 3 of 3 Iss 1.5 25/03/21